



United States Department of the Interior

Bureau of Land Management

Spokane District Office
1103 N. Fancher
Spokane, WA 99212
www.blm.gov/or/districts/spokane



In reply refer to:
9210 (ORW000) I

August 23, 2016

To: Evelyn Morgan, Fire Prevention and Education Team Leader
From: Dennis Strange, Associate District Manager (LLORW00000)
Subject: Delegation of Authority

As designated team leader, you will be working for the Bureau of Land Management, Spokane District.

Your primary contacts for the BLM will be Richard Parrish, rparrish@blm.gov (509) 981-9653 (Spokane District), and Karen Curtiss, kcurtiss@fs.fed.us (541) 480-8246 who will serve as SORO liaison. All products (PSA's, graphic designs, press releases, etc) that are created must be approved by the District prior to release and may need to be routed through BLM external affairs for final approval. The team will be working across Eastern Washington to assist both Field Offices (Border and Wenatchee).

We ask that you:

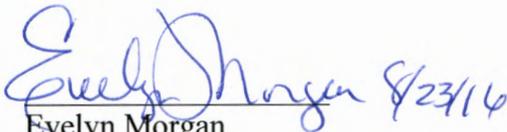
- Obtain intelligence on current fire prevention efforts (including Northern Idaho), and determine whether they address the type of human-caused fires across Eastern Washington (BLM fires only).
- In the Border Field Office, priority areas to focus on include; Lincoln County, shooting-related fires (including use of illegal exploding targets), outreach to local outdoors-man/hunting/ammo-selling retailers, Fairchild Airforce Base Recreation Department and the WA Department of Fish and Wildlife.
- In the Wenatchee Field Office priority areas to focus on include, Douglas, Okanogan, and Yakima Counties.
- Develop outreach materials (consider English is Second Language materials) such as billboards and signs for BLM to post, as well as items that can be posted/handed out at local retailers as well as both TV and radio.
- Develop a plan to disseminate (in priority areas) current fire restrictions information to the public.

- Create a list of high profile events in priority counties to include both the cities of Spokane and Wenatchee. Develop a plan to target those events with both fire prevention messaging and fire restriction messaging.
- Help the District create components of a long-term plan to better outreach with its various partners, recreational users, School Districts and County Commissioners.
- Inform and engage the Washington Fire Adapted Community Learning Network during your team's assignment, advising them of key team strategies and work products.
- Integrate Fire Adapted Communities messaging where practical into fire prevention messages and outreach material.
- Establish a record keeping process to ensure adequate information and records are available once the team assignment is completed including:
 - Contacts made
 - Information developed and distributed
 - Cost accrued
 - Projects completed
 - Recommendations for further projects and actions
- A daily progress report on team activities and any needs will be sent to the District.

You are authorized to incur expenses for travel, per diem and salary for your team up to \$56,000 charged to LLOR910000 LF2100000.HT0000 LFSRD0YN0000 (BLM), D0YN (Other DOI), and S70002 (USFS).



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